

Wolfson Foundation

Hospice Care Home Training Programme

Application Questions

The information below outlines the questions found in the online application form. We suggest you use this information to help you develop your full application, e.g. use Word and then cut and paste into the online form.

Name of Organisation and Contact Details

Course title

(maximum 25 words)

Aim of proposed education or training course

What is the purpose of your course?

(maximum 100 words)

Outline of course

Please give a brief outline of the course, which you intend to run. What will the course cover and what will the attendees learn?

(maximum 150 words)

How has the need for the course come about?

We are interested to know why you have chosen to run this course. Have you been approached by local care homes? Is the course a result of a needs analysis?

(maximum 100 words)

What is the current education /training provision offered by your organisation to care home staff?

Tell us what is currently available to the group of people who will benefit from your project.

(maximum 150 words)

Main target group

Who will attend your course? Healthcare Assistants, Nursing Staff... from local care homes.

(maximum 150 words)

How many people do you expect to attend the course?

Please provide a reasonable estimate of the number of people who will attend your course, together with an indication of the number of care homes this comprises e.g. 10 staff from 3 care homes.

(maximum 50 words)

Tutors and their qualifications

Please give us a general overview of who will teach the course and their qualifications.

(maximum 150 words)

What teaching methods will you use?

We are interested to know how you intend to teach the course.

(maximum 150 words)

Status of accreditation

We require courses to be CPD accredited. Please let us know at what stage in the accreditation process you are.

(maximum 150 words)

Evaluation and audit

How will you demonstrate, using reliable outcome measures, the difference your course makes to attendees, their working practices and those they care for?

(maximum 150 words)

Previous experience of running similar courses

We are interested to know if you have run similar course/s before.

(maximum 150 words)

Risks

What are the potential risks for the course and how will these be mitigated?

(maximum of 150 words)

What needs to happen before you are able to start the course?

If you are successful in being awarded a grant, what needs to happen before you advertise your course?

Please provide the start and completion dates of your course

Start:

End:

Please provide a breakdown of the costs of the course, using appropriate budget headings, identifying the total project cost.

You can submit a more detailed breakdown of your costs separately. However, if you do this, please also complete this question with topline information rather than saying 'please see attached'. Example costs include:

Teaching costs

Travel costs

Other expenses

Administrative costs

Cost of training facilities

Total cost

(Numerical field only, do not use £ signs or decimal places)

Please identify what elements of the course are to be funded from other sources and how much (if any)

Are you planning on charging delegates?

Amount requested

(Numerical field only, do not use £ signs or decimal places)

Do you propose to run the course again once the grant has been spent?

If you plan to run the course again, it should be sustainable once the funding has ended.

(maximum 150 words)

How does the proposed course fit with the strategy and business plan of the applicant organisation?

We are interested to know how the course fits with the organisation's wider strategy.

(maximum 100 words)

Statement of support from chief executive officer:

This application must be endorsed with a statement from the chief executive or equivalent on how the proposed course fits with the strategic direction and business plan of the applicant organisation; provide assurance that this course will make a difference in practice and the organisation will take responsibility to review the progress of the course to ensure that change is effected; and describe any other support which will be provided.

Further information

Please contact the Grants Team at Hospice UK with any questions about this programme at the contact details below.

Email: grants@hospiceuk.org

Website: www.hospiceuk.org/OpenGrants

Telephone: 020 7520 8219

Address: Grants Team, Hospice UK, 34-44 Britannia Street, London, WC1X 9JG

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